

World Impact's Summer Staff Program Application Package for City Summer Staff



World Impact seeks to plant churches through the proclamation and the demonstration of the gospel in the inner cities of America. You have the opportunity to serve alongside World Impact missionaries as they minister Christ's love in a city, school or medical clinic setting.

What are the requirements?

- Believe in Jesus Christ as your Lord and Savior.
- Be committed to obeying the Bible as your standard of living.
- Be committed to discipleship and seeing others come to know Christ as their Savior.
- Be 18 years of age to work in the city.

What is the length of the summer program?

- Summer ministry assignments are 8-10 weeks in length, depending upon the location. Your arrival and departure dates will be determined by the director of the ministry team.

How will costs be funded?

- Summer staff cost is \$100 per week that you serve with World Impact.
- Summer staff are encouraged to raise their support by networking within their church, with friends and with individuals. You can give others the opportunity to partner with you in prayer and in giving.
- World Impact will help you with the support raising process. Prior to coming on assignment, you will submit a mailing list to the director in the city in which you will serve. We will mail an introductory letter from Dr. Keith Phillips, which will explain your ministry assignment to potential donors, including cost and instructions for making donations.
- Your ministry director can give you additional ideas to introduce your ministry to others.
- Some summer staff choose not to raise support as they have their own source of funds. In this case they are expected to arrive with the necessary funds in hand.

When should I apply?

- It is good to apply before March to give ample time for the application process and support raising.

What happens to funds raised in excess of required costs?

- You may have your travel expenses reimbursed, then any remaining amount in your summer account can be used for a scholarship to go toward tuition expenses.

When are tuition scholarships mailed?

- Tuition scholarships are mailed mid-October, after all summer staff expenses have been processed.

What else do I need to know?

- Health insurance is not provided for summer staff.
- We reserve the right to place summer staff according to need, although your choice of ministry location will be taken into consideration.
- You will be housed with other single men or women in World Impact housing located in the communities where we minister. You will need to bring personal belongings only.
- Your training will consist of pre-assignment reading of Dr. Phillips' book, *Out of Ashes*; local orientation upon arrival and learning on-the-job!

Still have questions? For further information, contact the city in which you would like to serve. See the *World Impact City Ministry Listing* (page 4) for city choices in which to serve and contact information for each city.

SUMMER STAFF APPLICATION CHECKLIST

(Please use the following checklist to ensure that you read and submit all necessary information)

NOTE: the following steps are to be completed by each applicant.

- Complete and sign the enclosed **Summer Staff Application**.
- Complete the enclosed **References** form. (Page 9)
(This sheet can be sent or faxed ahead of your application in order to speed up the application process.)
- Read and sign the enclosed **Summer Staff Financial Policies**. (Pages 10-11)
- Read and sign the enclosed **Affirmation of Faith**. (Pages 12-13)
- Read and sign the enclosed **Affirmation of Christian Commitment**. (Page 14)
- Read and sign the enclosed **Conciliation Agreement**. (Page 15)
- Sign and complete the **Request, Authorization, Consent and Release for Background Information**. (Pages 16-17)
- Read Out of Ashes by Dr. Keith Phillips. Sign the **Out of Ashes Sign-off** form and mail it or fax it no later than one week prior to your start date. (Page 18)
- Write a one- to two-page biography, highlighting your childhood, your conversion experience, and your life journey since then, including areas of struggle and growth. See **Personal Biography Form**. (Page 20)

Send your completed application along with all supplemental information requested above to the contact person in the city in which you would like to serve. See the next page for city contact information.

WORLD IMPACT **CITY MINISTRY LISTING**



Please send your application to the city of your choice.

Chester, PA

Bob Stevenson - director
700 Central Ave.

Chester, PA 19013

Phone: (610) 872-9220

Fax: (610) 872-8479

E-mail: bobs@worldimpact.org

Fresno, CA

Luke Raughley - director
1955 Broadway Street

Fresno, CA 93721

Phone: (559) 442-0867

Fax: (559) 442-0877

E-mail: lraughley@worldimpact.org

Wichita, KS

Matt Penner - summer staff coordinator
3701 E. 13th Street N

Wichita, KS 67208

Phone: (316) 682-4075

Fax: (316) 682-9191

E-mail: mpenner@worldimpact.org

San Diego, CA

Jerry Zeller - director
1047 S. 39th Street

San Diego, CA 92113

Phone: (619) 263-3563

Fax: (619) 266-4838

E-mail: jzeller@worldimpact.org

San Francisco, CA

Paul Chan - director
107 Sagmore Street

San Francisco, CA 94112

Phone: (415) 469-7494

Fax: (415) 469-7395

E-mail: pchan@worldimpact.org

Los Angeles, CA

Laura Knock - summer staff coordinator
2001 S. Vermont Ave.

Los Angeles, CA 90007

Phone: (323) 735-3400

Fax: (323) 735-2576

E-mail: lknock@worldimpact.org

Newark, NJ

Dr. Fred Clark - director
275 Sussex Ave.

Newark, NJ 07107

Phone: (973) 483-3833

Fax: (973) 483-5525

E-mail: fclark@worldimpact.org

Oakland, CA

Hendrik DeBoer - director
1015 Campbell Street

Oakland, CA 94607

Phone: (510) 763-0352

Fax: (510) 663-4664

E-mail: hdeboer@worldimpact.org

St. Louis, MO

Andrew Medlen - summer staff coordinator
3108 North Grand Street

St. Louis, MO 63107

Phone: (314) 533-8313

Fax: (314) 652-8616

E-mail: amedlen@worldimpact.org

Dallas, TX

Al Ewert - Regional VP
3701 E 13th St N

Wichita, KS 67208

Phone: (316) 682-4075

Fax: (316) 682-9191

E-mail: aewert@worldimpact.org

SUMMER STAFF APPLICATION

PERSONAL: *Please type or print using black ink:*

Name: <small>First</small>		<small>Middle</small>	<small>Last</small>	Male <input type="checkbox"/>	Female <input type="checkbox"/>
Permanent Address: <small>Street</small>		<small>City</small>	<small>State</small>	<small>Zip</small>	
Phone:()		(If student living on campus) Date I move to this address:			
Current Address: <small>Street</small>		<small>City</small>	<small>State</small>	<small>Zip</small>	
Phone:()		E-mail address:		Last date at this address:	
Social Security Number:			Date of birth:		
What church do you attend?			Telephone ()		Member ?
How did you become acquainted with World Impact?					
Who do you presently know on our staff?					

Do you presently have health insurance? _____ Policy #:
Carrier:
World Impact does not offer health insurance to summer staff. You are responsible to find your own health coverage. However, World Impact does offer Workers' Compensation coverage to summer staff. You will be covered under Workers' Compensation if you are injured on the job during your time of service with World Impact.

EDUCATION: Do you have a High School diploma or a GED? _____

What college/university are you currently attending (include city and state)? _____

What is your major? _____ What year do you intend to graduate? _____

WORK EXPERIENCE: *List the most significant working position you have held:*

Name of Organization:		Phone ()	
Address: <small>Street</small>			
<small>City</small>		<small>State</small>	<small>Zip</small>
From (month/year)	To (month/year)	Position held	
Describe your duties:			
Name of Supervisor:		Supervisor's Title:	
Reason for leaving:			

Have you been discharged for misconduct or unsatisfactory service or forced to resign from any position? _____

If yes, please explain: _____

MINISTRY:

Check those areas in which you have specific skills and/or experience:			
<input type="checkbox"/> Administration	<input type="checkbox"/> Office Work	<input type="checkbox"/> Music	<input type="checkbox"/> CPR
<input type="checkbox"/> Art/Crafts	<input type="checkbox"/> Camping	<input type="checkbox"/> Recreation	<input type="checkbox"/> Water Safety Instructor
<input type="checkbox"/> Foreign Language	<input type="checkbox"/> Teaching/Tutoring	<input type="checkbox"/> Carpentry	<input type="checkbox"/> Medical skills
<input type="checkbox"/> Landscaping	<input type="checkbox"/> Painting	<input type="checkbox"/> Drama	
<input type="checkbox"/> Other:			
Please give further details about the above:			
Do you feel you relate better to: <input type="checkbox"/> children <input type="checkbox"/> youth <input type="checkbox"/> adults			
What age groups have you worked with and in what type of ministry?			
In what area of ministry did you feel most effective and why?			
Why do you want to minister specifically with World Impact?			

What is your intended length of service? _____ Beginning date: _____ End date: _____

LEGAL:

Have you ever been arrested? NO YES If yes, please explain: _____

Have you ever been convicted of a crime? NO YES If yes, please explain: _____

Have you been convicted of sexual abuse or sexual molestation? NO YES If yes, please explain: _____

Have you been convicted of a crime under a different name? NO YES

I hereby certify that the information contained in this application form is true and correct to the best of my knowledge and agree to have any of the statements checked by World Impact unless I have indicated to the contrary. In consideration of my service, I agree to conform to the rules and standards of World Impact, as amended from time to time according to the ministry's sole discretion. I further agree that my service relationship be terminated at will, with or without cause, and with or without notice, at any time, either at my option or at the option of the ministry.

Applicant's Signature _____ Date: _____

REFERENCES

NOTE: Written references are essential to our application process. Please select those who will complete and return the emailed reference forms we send them to avoid delays in processing your application.

Since we use email as the primary means to send out references, please make sure that you have a current email address listed for each reference.

Family members may not be a reference. All three references are required.

Applicant's Name: _____
(PRINT CLEARLY)

1. Name of a person who knows you well spiritually (youth/college leader, pastor etc.):

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail _____

Relation to Reference _____

(employer, pastor, mentor, friend, etc.)

2. Name of someone who knows you personally:

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail _____

Relation to Reference _____

(employer, pastor, mentor, friend, etc.)

3. Name of someone who knows you personally:

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail _____

Relation to Reference _____

(employer, pastor, mentor, friend, etc.)

Summer Staff Financial Policies

- I. World Impact, Inc. is a nonprofit, religious and charitable corporation, under the laws of the State of California. It possesses a federal income tax exemption which allows contributors to receive an income tax deduction for donations made. Issuing tax-deductible receipts is a privilege, not a right, and can be revoked if we abuse the privilege.

Therefore, we must observe a few basic rules:

- A. All checks must be made payable to "World Impact," not to an individual, in order to receive a tax-deductible receipt.
- B. A contributor is not eligible for an income tax-deductible receipt if he makes his check payable to an individual staff member, even though the staff member endorses the check to World Impact. Designations should not be made on the face of the check but on the return envelope or on an enclosed note.
- C. All checks need to be processed through World Impact's bank account so that the bank's record can verify the organization's books.
- II. One hundred percent of the funds designated for you will go into your ministry fund, out of which your expenses will be drawn. Each summer staff person raises \$100/week for expenses.
- A. Payroll checks of \$200 (\$100/week) are issued to you every 2 weeks. You are responsible to pay for food, utilities, and personal expenses out of your paycheck.
- B. Transportation costs to and from your assignment are your responsibility. However, if you raise funds in excess of your living expenses (or other required amount), World Impact will reimburse reasonable travel expenses, as approved by the Vice President, Administration. Receipts must be sent to the National Office Human Resources Department.
- C. Scholarships up to \$2,500 are available only for funds raised over and above summer staff expenses.
- a. Funding for scholarships comes from a positive balance in your account after all expenses have been paid.
- b. Information regarding the balance in your account can be obtained from your Director, not from the National Office.
- c. Scholarship checks are mailed in mid-October to your school, after all summer staff expenses have been processed.
- d. Scholarship request forms should be completed prior to leaving your assignment. Your director can access the form online. Complete the form, have your director sign it, then send it to the Personnel Director at the National Office no later than the deadline of **October 1**.

- III. World Impact will assist you in raising funds in the following ways:

- A. World Impact will mail an introductory letter to your potential supporters explaining our ministry, your involvement with us and how they can give toward your support.

- B. You must prepare a mailing list of potential supporters, to be submitted to your city contact person **within one month** of receipt of your acceptance packet and no later than May 1.
- C. Your Director will have access to online reports of donations to your account. The National Office will receipt gifts. It will be your responsibility to personally thank your supporters for their gifts.

IV. If you are accepted and miss the deadline regarding your mailing list, you will be responsible to raise your own support or bring a lump sum payment with you for the time you will be serving. Once again, for donations to be tax-deductible for the donor, checks must be payable to World Impact, Inc.

Signature _____ Date _____

Return this document with your application; keep a copy for your records.

Affirmation of Faith

1. There is one living and true God, infinitely perfect in glory, wisdom, holiness, justice, power and love, one in His essence but eternally existing in three persons: God the Father, God the Son and God the Holy Spirit. God sovereignly created the world out of nothing, so that His creation, while wholly dependent upon Him, neither comprises part of God, nor conditions His essential perfection (Genesis 1:2; Matthew 28:19,20).
2. The books which form the canon of the Old and New Testaments are verbally inspired by God, inerrant in the original writings, the only infallible rule of faith and practice (II Timothy 3:16).
3. God created man in His own image, in a state of original righteousness, from which man subsequently fell by a voluntary revolt, and consequently is guilty, inherently corrupt and subject to divine wrath.
4. Jesus Christ, the eternal Son, became man without ceasing to be God by uniting to His divine nature a true human nature in His incarnation, and so continues to be both God and man, in two distinct natures and one person, forever. He was conceived by the Holy Spirit, born of the virgin Mary, exhibited His deity by manifold miracles, fulfilled the requirements of the Law by His sinless life, shed His blood as a vicarious and propitiatory atonement for man's sin, was resurrected from the dead in the same body, now glorified. He ascended into heaven and now intercedes in glory for His redeemed as our great high priest and advocate, and as the Head of the Church and Lord of the individual believer (Matthew 1:20,21; John 1:1-14; Romans 3:21-26; 5:6-11; I Peter 3:18; I John 2:1,2; Luke 24; Acts 1:9; Hebrews 8).
5. The Holy Spirit convicts the world of sin, righteousness and judgement, through the ministry of regeneration and sanctification applies salvation and places believers into the Church, guides and comforts God's children, indwells, directs, gifts and empowers the Church in godly living and service in order to fulfill the great commission, and seals and keeps the believer until Christ returns (John 16:1-33; I Corinthians 12:12; Ephesians 1:13,14).
6. Every man, regardless of race or rank, who receives the Lord Jesus Christ by faith is born into the family of God and receives eternal life. This occurs solely because of the grace of God and has no ground in human merit.
7. The Holy Church is the one institution specifically ordained of God to function in the furthering of the Kingdom until Christ comes again. It consists of all those regenerated by the Spirit of God, in mystical union and communion both with Christ, the head of the Body, and with fellow-believers. Neighborhood congregations are the local manifestation of the Church universal. In obedience to the command of Christ, these congregations preach the word of God, equip God's people for the work of ministry, and administer the Lord's Supper and Baptism.
8. The Lord Jesus Christ will return bodily, visibly and personally to receive His own, to conform believers to His own image and to establish His millennial kingdom. He will judge the quick and the dead and will effect a final separation of the redeemed and the lost, assigning

unbelievers to eternal punishment and believers to eternal glory, enjoying conscious fellowship with Him (I Thessalonians 4:13-18; I Corinthians 15:50-58; Revelation 20:4-6).

9. Man's chief end in life is to honor and glorify Almighty God. Personal salvation is a means to this end.

I acknowledge that I believe the Affirmation of Faith.

Printed Name

Signature

Date

Affirmation of Christian Commitment

1. The integrity of our ministry is directly related to the sincerity of commitment to Jesus Christ demonstrated by all staff members.
2. The effectiveness of our public ministry is directly related to the authenticity of private faith commitment by all staff members.
3. The biblical truth of “a little leaven leavening the whole loaf” must guide the careful hiring of each staff member and volunteer and termination of such (I Corinthians 5).
4. We adhere to the biblical analogy of the human body representing the body of Christ. We believe in the importance of all members, including World Impact staff members, maintaining a meaningful relationship to Jesus as their Lord and Savior. Therefore, all staff members are regarded as full-time representatives of Jesus Christ and of World Impact. All staff members shall live at all times in a manner consistent with the mission of World Impact as an organization committed to the message, mission and character of Jesus Christ.
5. We believe it is God's will for Christians to avoid sexual immorality, which includes fornication, adultery and homosexuality (I Thessalonians 4:3-7; Hebrews 13:4; Romans 1).
6. All staff members shall participate in staff devotional activities as their other duties permit and shall be prepared to pray with and minister to those seeking ministry services, if and when requested by their supervisor.

I acknowledge that I believe the Affirmation of Christian Commitment.

Printed Name

Signature

Date

Conciliation Agreement

Please read and complete the following agreement, indicating your acceptance of these guidelines.

I solemnly state and declare as follows:

The parties to this agreement are Christians and believe that the Bible commands them to make every effort to live at peace and to resolve disputes with each other in private or within the Christian church (see Matthew 18:15-20; 1 Corinthians 6:1-8). Therefore, the parties agree that any claim or dispute arising from or related to this agreement shall be settled by biblically-based mediation and, if necessary, legally binding arbitration in accordance with the Rules of Procedure for Christian Conciliation of the Institute for Christian Conciliation, a division of Peacemaker® Ministries (complete text of the Rules is available at www.HisPeace.org). Judgment upon an arbitration decision may be entered in any court otherwise having jurisdiction. The parties understand that these methods shall be the sole remedy for any controversy or claim arising out of this agreement and expressly waive their right to file a lawsuit in any civil court against one another for such disputes, except to enforce an arbitration decision.

IN WITNESS WHEREOF I have hereunto subscribed my name this _____ day of _____
____, in the year of our Lord 20 ____.

Signature

Printed name

Request, Authorization, Consent and Release for Background Information

PLEASE TYPE OR PRINT

I: _____
LAST NAME FIRST NAME MIDDLE NAME (PLEASE INCLUDE Jr., Sr., II, III Etc.)

understand that in conjunction with my application for missionary service, WORLD IMPACT, INC. may, on its own or by use of the services of an outside agency, research and verify the information I have provided on my application for missionary service including my personal background, character, professional standing, work history and qualifications. WORLD IMPACT, INC. uses *Intellicorp Records, Inc.*, a consumer-reporting agency, as an agent to perform background verifications.

This agency, if used, will provide a report to WORLD IMPACT, INC. WORLD IMPACT, INC. and/or *Intellicorp Records, Inc.* will utilize various sources of information it deems appropriate including but not limited to: credit reporting agencies, Workers Compensation records, Department of Motor Vehicle records, criminal conviction records, current and former employers, military records, education records, professional and personal references. I request, authorize and consent to the release and disclosure of any and all information including but not limited to the above to WORLD IMPACT, INC. and *Intellicorp Records, Inc.*

I request, authorize and consent to the procurement of an Investigative Consumer Report and understand that it may contain information about my background, mode of living, character, personal characteristics and general reputation. This authorization in original or copy form shall be valid for one year from the date indicated next to my signature. According to the Fair Credit Reporting Act, I will be notified by WORLD IMPACT, INC. if missionary service is denied because of information obtained from a Consumer Reporting Agency. Additionally, I understand that if requested within 60 days, I will be given a full and accurate disclosure as to the nature and substance of all information provided to WORLD IMPACT, INC. I further understand that when requesting a copy of the report, proper identification will be required and I should direct my request to: *Intellicorp Records, Inc.*, General Post Office, Box 27903, New York, NY 10087, phone: 888-946-8355.

I understand that information collected during this background check will be limited to that appropriate to determining my suitability for the particular role for which I am being considered and that all such information collected during the check will be kept confidential.

I hereby extend my permission to those individuals or organizations contacted for the purpose of this background check to give their full and honest evaluation of my suitability of the described work and such other information as they deem appropriate.

Law enforcement agencies and other entities, for positive identification purposes, require the following information when checking public records. It is confidential and will not be used for any other purposes. I hereby release WORLD IMPACT, INC. and its agents, *Intellicorp Records, Inc.*, and all persons, agencies, and entities providing information or reports about me, from any and all liability arising out of the request for, or release of, any of the above mentioned information or reports.

Signed: _____ Today's Date: _____

Printed Name: _____ Role Applied For: _____

_____-_____-_____- / ____-____- / _____
 Social Security Number Date of Birth Driver's License Number State

Other names you have used or are also known as: _____

PLEASE PROVIDE ALL RESIDENTIAL ADDRESSES FOR THE PAST 7 YEARS

Current Address: _____
 Street Apt.# City State Zip Code How long here?

Former Address: _____
 Street Apt.# City State Zip Code How long here?

Former Address: _____
 Street Apt.# City State Zip Code How long here?

Former Address: _____
 Street Apt.# City State Zip Code How long here?

May we contact your current employer? Yes No

SUMMER STAFF: OUT OF ASHES SIGN-OFF

Out of Ashes is required reading for all summer staff prior to serving with us. Please read the book, then sign this form as indication that you have done so. Mail or fax a copy of this signed page to your city contact person at least one week prior to your start date.

SIGNATURE

DATE

PRINTED NAME

Personal Biography Form
(Please type on a separate page)

1. Please describe your personal and family background. Where did you grow up? What did your parents do for a living? Do you have siblings? What was your family's Christian experience, if any? What childhood challenges did you face?
2. Describe how you became a Christian. What initial training or mentoring did you receive as a young Christian? Describe your church involvement, activities and service. Where and when were you baptized?
3. Describe your life journey until now. What experiences have shaped your sense of calling. Describe your education and how it has prepared you. What spiritual gifts do you exercise in ministry? What areas of struggle and growth have contributed to God's direction in your life?